

# ASTON ROWANT PARISH COUNCIL (ARPC)

**MEETING: 10th June 2021 7:30PM**

**In Kingston Blount Village Hall**

**PRESENT:** T.Hill (TH), M.Priestley (MP), P.Tinson (PT) in the chair  
D/Cllr Lloyd (LL) and newly elected C/Cllrs N.Champken-Woods(Con) & K.Gregory (Lib Dem)  
Two members of the public (MOP) also attended.

Minutes	Actions
1 <b>APOLOGIES:-</b> Cllrs Bernstein, Day, Sowerby & Wyatt.	Noted.
2 <b>DECLARATIONS OF INTEREST:-</b> None	
3 <b>MINUTES OF MAY MEETING:</b> Approved.	<b>Clerk:</b> to publish.
<b>MATTERS ARISING:</b>	
4 1. Minute 12 - New Litter Picker(s) - update in Clerk's report.	Noted
2. Minute 15- Councillor & clerk info/photographs on councillor information page for website. Deferred as no info received, and 4 Cllrs not at meeting.	Noted
3. Cllr Tinson reported on traffic observations at KB Chicane. Working at rush hour due to volume of traffic slowing to turn up Kingston Hill, seems more of a problem later in day so exercise to be repeated.	Noted
<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:-</b>	
5 1. D/Cllrs report received 7/Jun. Circulated to Cllrs and published on website.	Noted
2. Our two new C/Cllrs spoke briefly. Still settling in, but one of them will attend our future meetings and address any issues we have. Each have £15k grants for local projects.	Noted
<b>OPEN FORUM:</b>	
6 1. MOP spoke re: planning P21/S1656/HH - concerns that "single" storey property looks like two-storey on plans. Our response has already been given (to support). No comments from neighbours at the time.	Noted
2. MOP spoke re: Initial plans for AR Chicane. Concerns over proximity to junction with village road (what alternatives - bumps, tables, speed camera), lighting, "urbanisation" and what consultation would be with residents.	Still at very early stages, full consultation IDC.
3. MOP spoke re: issues over parking at Stert Road/Brook St junction. Concern that AR school being painted in a bad light when issue is not theirs, and stance taken by PC. See 12.1.	Piece in P/Notes should address.
4. MOP spoke enquiring when the Cherry Tree will open. Believed to be very soon.	Noted.
<b>PLANNING</b>	<b>Clerk:</b> to respond to SODC planning.
7 <b>1. Applications as follows to be confirmed/discussed:</b>	
P21/S0146/HH Amendment (no. 1) for development work at Wych Elm, Chinnor Road, AR. As amended by plans and information received by SODC on 5th May 2021. <u>Extension agreed to 11/6</u>	OBJECT
P21/S1951/DIS Discharge of conditions 3 (materials), 4 (Arboricultural Method Statement), 6 (surface water drainage & 7 (foul water drainage) on application P20/S2457/FUL at Queens Gate Bungalow, Butts Way, AR. (Respond by - n/a)	N/A noted only.
P21/S1890/HH New roof over existing garage at: Belvedere Cottage, Pleck Lane, KB. (Respond by 17/6) <u>It was resolved:</u> to support this application for minor amendment to garage roof	SUPPORT
<b>2. Applications/Decisions received since agenda publication:</b> None	Noted.
<b>3. Decisions of S.O.D.C. as follows to be noted:</b> P21/S1694/HH Part 2-storey part single storey side extension to existing house at 9 The Rise Kingston Blount. GRANTED.	Noted.
<b>4. Withdrawn Applications:</b> None.	Noted.
<b>5. Applications referred to SODC Planning Committee:</b> None.	Noted.

	<b><u>Planning Inspectorate Appeals:</u></b> None.	
	<b>FINANCE:</b> <b>1. <u>The following payments to be noted (Costs include VAT):</u></b> Clerk March Salary & HMRC/P.A.Y.E re: Clerk April salary John Wyatt (Printer Ink) 39.95 SODC 376.74 Ridgeway Rural Services 228.00 Chinnor United Benefice 896.00 Thames Valley Air Ambulance 110.00 Mk Watts 174.00 Community First Oxfordshire 55.00	All noted.
	<b>2. <u>Receipts as follows to be noted:</u></b> None	Noted.
	<b>3. <u>The following payments to be approved (Costs include VAT):</u></b> Clerk May Salary & HMRC/P.A.Y.E re: Clerk May salary Dovetail Consulting Ltd (Internal Audit by CoCo Accounting) 120.00 SODC (Extra litter picking equipment and Hi-Viz Jackets) 38.34 T Lambourne (McAfee - Laptop Anti-Virus) 89.99 Aston Rowant Parish Council (to open Unity Trust Account) 500.00 Prysebros Ltd (Complete Weed Control) 264.00 MK Watts (May Grass Cuts) 348.00 Ridgeway Rural Services 204.00 Ridgeway Woodlands 560.00	All approved.
8	<b>4. <u>To approve payments for any invoices received after agenda publication</u></b> T.Lambourne (Parish Online Mapping - 2021 Subscription paid by card) 42.00 T.Lambourne (Microsoft 365 Annual Renewal, paid by card) 79.99 OCC - Traffic Calming Consultation (AR) 3,255.00	All approved.
	<b>5. To note Budget 2021/2022 - v2 (MAY).</b> <b>6. Section 1 of 2020/21 A.G.A.R. - Annual Governance Statement signed-off.</b> <b>7. Section 2 of 2020/21 A.G.A.R. - Accounting Statements signed-off.</b> <b>8. To complete and sign paperwork/application to transfer banking to Unity Trust. Deferred to July meeting as 2 of the 3 signatories required not present at meeting.</b> <b>9. Defibrillator Box at Aston Rowant Cricket Club - £504.95 + VAT - contribution sought. See minute 5.2 for possible grant funding and Clerk confirmed funds of up to 50% could be available if that failed.</b> <b>10. Contribution/action for parish event in conjunction with AR Church (see also minute 10)</b> <b>11. <u>The current financial situation as at 31/May:</u></b> Barclays Bank – Community Account 33,559.03 Barclays Bank – Business Saver Account 1,095.90 National Savings 11,601.90 <b><u>Reserves:</u></b> See agenda for details.	Noted. Noted. <b>Clerk:</b> submit to Moore by 30/Jun. <b>Clerk:</b> put on July agenda to resolve Noted. Noted.
9	<b>NEIGHBOURHOOD PLAN -</b> <b>1. Receipt of minutes from May meeting.</b> <b>2. Cllr Tinson reported that the NP was now essentially complete apart from a couple of minor issues and that the NPSG will not be meeting any more once handed over to the PC</b>	<b>Clerk:</b> to website. <b>Clerk:</b> July agenda
10	<b>COMMUNITY EVENT - Suggestion to join in with event being organised by AR Church &amp; Bellringers on 11/Jul (COVID road-map relaxations permitted). Deferred to July meeting as unsure over "Road-Map" relaxations and Cllr liaison not present.</b>	
11	<b>GENERAL MAINTENANCE - Emails with local Clerks using Scoop Dotty Dog for dog-bins - proprietor has been ill with no contact and in breach of his own contract.</b> SODC not willing to re-engage those who left, but no other contractors locally. D/Cllr Lloyd advised us to use normal bins instead, but SODC will only empty if on public land. Audit of current dog-bins (location and number) and how many potential general bins will be required as we do not have many currently, in liaison with D/Cllr & Chinnor Clerk.	Clerk/Chairman: conduct audit & liaise as specified.

12	<p><b>CLERK'S REPORT &amp; CORRESPONDENCE RECEIVED (not covered by agenda)</b></p> <ol style="list-style-type: none"> <li>1. Email re: parking at Brook St / Stert Road junction in K.B. Put on website and in P.Notes.</li> <li>2. Email from OCC Public Transport Planner re: Red Rose Travel 275 bus service on Saturdays. Deadline of 14/May passed, but feeling that withdrawal is inevitable if service not used.</li> <li>3. Email from SODC: online event Thurs 27 May 7-9pm. Climate Action. No attendees.</li> <li>4. Email from SODC re: Air Quality Superhero competition for primary school children. Details forwarded to AR School to take forward if interested.</li> <li>5. Email from parishioner re: overgrown village lanes. No response from OCC re: annual "free" cut, rectified locally. SS reported via email that despite chasing twice, still nothing from OCC. Ridgeway Rural Services to cut from June in line with summer schedule.</li> <li>6. Email from ARCC re: near misses at entrance to club as traffic overtakes slow vehicles after chicane. Emailed OCC Highways re: possibility of No Overtaking or Concealed Entrance signage to be erected on existing chicane posts. OCC responded to say will add to schedule of work to investigate when next in area.</li> <li>7. Notice of property Re-name - Hill Cottage out-building, now known as Long Barn. Also, notification received after agenda published that Hill Cottage itself is now Paddock House.</li> <li>8. Email from parishioner re: excessive music and noise from neighbouring property. Not within PC remit, essentially a neighbour dispute - directed to SODC website to report.</li> <li>9. Email from OALC with link to survey on Call for Evidence on improving transport connectivity in Oxfordshire, Buckinghamshire, Northamptonshire and Peterborough. Deadline 30/June.</li> <li>10. ## Received after agenda published ## Thanks from TV Air Ambulance for 2021 Grant.</li> </ol>	<p>See also 6.3.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Chairman to respond if appropriate.</p> <p>Noted.</p>
13	<p><b>AGENDA ITEMS FOR JULY (as detailed in minutes 8.8 &amp; 9.2).</b></p>	

**DATE OF NEXT MEETING – Wednesday 14th July in ASTON ROWANT CHURCH**

**### NOTE VENUE ###**

**Deadline for agenda items: 7/Jul.**

**The meeting was closed at 20.35**