

ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on **Wednesday 14th February 2024, at 7:30pm**
in Kingston Blount Village Hall (Committee Room)

Summoned to be present:

Cllrs. A.Bernstein, H.Birks, D.Chaplin, M.Day, T.Hill, & J.Hunt

D/Cllrs. A.Gordon-Creed, E.Sadler C/Cllrs. K Gregory, N Champken-Woods

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES** - To approve: minutes of the Parish Council meeting held on 10th January.
4. **MATTERS ARISING**
5. **OPEN FORUM**

Members of the public (MOP) should note the council is legally only allowed to take decisions on topics publicised on this agenda. Items not on the agenda, or questions raised, can be carried forward for response at a later date. After the public forum, MOPs are asked to respect that this is a meeting to conduct council business - interruptions during the rest of the meeting are not permitted, unless invited to speak.

6. PLANNING

a) **Applications** as follows, to be confirmed/discussed:

P24/S0135/T28 Intention to install 1 x 9m wooden pole (7.2m above ground) outside Yukari, Butts Way, Aston Rowant. By BT Openreach. FYI only.

P24/S0075/DA Without planning permission, the formation of an access onto a classified road ("the Access") by the infilling of an existing drainage ditch, the removal of a section of existing hedge row and erection of a five-bar gate. (SE21/293).

b) **Decisions of S.O.D.C.** as follows, to be noted:

P23/S4304/HH Proposed single storey rear extension at: Avila, 4 Plowden Park, AR. GRANTED.

c) **To consider any planning applications or decisions received since the agenda was published.**

d) **Withdrawn Applications:** None at the time of agenda publication.

e) **Applications Referred to SODC Planning Committee:** None at the time of agenda publication.

f) **Planning Inspectorate Appeals:**

P24/S0075/DA See above – appeal against Planning Enforcement Notice dated 20/NOV/23 (effective date 5/JAN/24)

Appeal Ref: APP/Q3115/C/24/3336385 & all representations must be received by 4th March. Linked application: P19/S2062/FUL refused by SODC on 27/NOV/2019.

g) **To discuss and agree:** any appropriate action on planning breaches on Aston Cottage work and fire hazard to thatched roof and wooden stables on neighbouring properties.

h) **To consider any response to:** SODC/VWHDC Local Plan 2041 Consultation (closes 21/Feb) .

7. FINANCE

a) **The following payments through bank @31/Jan**

CLERK DEC SALARY & HMRC Re: DECEMBER

CLERK Q3 EXPENSES

29.97

SHIELD MAINTENANCE

72.79

TURTLE ENGINEERING (New Defibrillator Battery)

239.99

b) **Receipts as follows to be noted:** None

c) **The following payments to be approved (Costs include VAT):**

CLERK JANUARY SALARY & HMRC Re: JANUARY

OALC (Play Areas course, Cllr Birks)

132.00

SHIELD MAINTENANCE

72.79

ASTON , KINGSTON & CROWELL PARISH NOTES (Feb/Mar edition)

60.00

COMMUNITY FIRST OXFORDSHIRE

55.00

HILLWERKE TRUST

500.00

d) **To approve:** payment of any invoices received after agenda publication.

e) **To note:** Budget 2023/2024 – v10 (JAN).

f) **To Approve:** Payment of £250 - £500 (to be decided) to new Equals Money Pre-Paid card.

- g) **To Approve:** 2024 Weed Control quote from Prysebros @ £265 + VAT per application in Spring/Autumn (£10 increase from 2023).
- h) **To note:** Price increase for HP Instant Ink for 300 pages pm + inks when required, to £11.99pm
- i) **To ratify:** Transfers from Reserves to cover:
 - £60.00 from Ear-Marked Reserve to cover Parish Notes Invoice
- j) The financial situation as at 31/January:

Unity Current Account	6,933.02	
Unity Instant Access Savings (G/Reserve)	13,571.18	
Unity Instant Access Savings (Other Reserves)	21,236.36	
National Savings	11,613.86	TOTAL: £53,354.42

- 8. **D-DAY, 80th COMMEMORATION** : To discuss re-use of QPJ Beacon for this and an event for the Parish.
- 9. **PARISHIONER of the YEAR:** To discuss and agree potential reactivation of this for 2023.
- 10. **ASTON ROWANT SCHOOL:** To discuss and agree any action going forward re: liaison and collaboration.
- 11. **PLAY AREA:** Progress Update. SODC grant panel meeting 29/February.
- 12. **NEIGHBOURHOOD PLAN:** To receive minutes of meeting held on 4/Jan and updated details for committee members.
- 13. **GENERAL MAINTENANCE:** update on recent flooding issues on B4009 at Aston Rowant.
- 14. **FOOTPATH & AMENITIES GROUP:**
 - a) To receive and ratify Minutes from meeting held on 17 October 2023.
 - b) To approve quote(s) for mowing of grass verges on Kingston Hill.
 - c) To note – 2024 Duck Races on Sunday 18/Feb from 2pm
 - d) Update on Church Lane.
 - e) Tawney Owl nesting box available for anyone in the parish. Contact FAAG Chairman or Clerk.
- 15. **VILLAGE HALL/HILLWERKE TRUST:**
 - a) Update from Working Party following latest meeting.
 - b) Update on Installation of bollards in car park (50% cost share agreed HRT/PC, See finance section).
 - c) Update on installation of new bin at village hall.
- 16. **TRAFFIC CALMING:**
 - a) To discuss way forward (with Lewknor Parish) on potential footpath from Oxford Tube bus-stop to the Lambert Arms (raised by several parishioners, but relevant section of road is not in this Parish).
 - b) To discuss and obtain update from OCC on 20mph limits on village roads and Kingston Hill.
 - c) To discuss potential cycle path on Kingston Hill road for access to the Ridgeway.
 - d) To discuss potential pedestrian crossings on KB High Street.
- 17. **CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED** (not covered by agenda)
- 18. **AGENDA ITEMS FOR next meeting - Deadline: 6 March.**

CLOSED SESSION FOR CONFIDENTIAL DISCUSSION ON STAFF ISSUES:

To approve NALC New Model Contract of Employment for Clerk

DATE OF NEXT MEETING – Wednesday 13th March in Kingston Blount Village Hall



T Lambourne
Clerk to Aston Rowant Parish Council

8 February 2024