

# ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on **Wednesday 10th July 2023, at 7:30pm**

**### IN ASTON ROWANT CHURCH ###**

## Summoned to be present:

Cllrs. A.Bernstein, H Birks, D.Chaplin, M.Day, T Hill, & J.Hunt

### 1. APOLOGIES

2. **MINUTES To approve:** minutes of the Parish Council meeting held on 12th June.

### 3. MATTERS ARISING:

### 4. OPEN FORUM:

*If possible, please advise the Clerk by email ahead of the meeting if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of items on this agenda as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

### 5. PLANNING

#### a) Applications as follows to be confirmed/discussed:

P24/S0885/HH Amendment (no. 2), for development work at The Malt House Church Lane Aston  
FYI only. Rowant.

Additional information received 18 June - Thames Valley Archeological Services.

P24/S2065/HH Installation of Air Source Heat Pump at Hillside Cottage, Aston Hill, OX49 5SG.

P24/S0885/HH Amendment (no. 3), for development work at The Malt House Church Lane Aston  
FYI only. Rowant.

Additional information received 28 June - Arboricultural Impact Assessment.

#### b) Decisions of S.O.D.C. as follows to be noted:

P24/S1317/LB Replace 19 modern soft wood windows with double glazed hard wood windows.  
Repairs to existing dormer windows at Ferndale House High Street Kingston  
Blount – GRANTED.

P24/S1133/LB Proposed alteration at first floor and insertion of one new window to match  
existing in rear elevation of the house (Amplified by additional information  
received 24 May 2024) at Old Croft, Pleck Lane, Kingston Blount – GRANTED.

#### c) To consider any planning applications or decisions received since the agenda was issued: None.

#### d) Withdrawn Applications: None.

#### e) Applications Referred to SODC Planning Committee: None.

#### f) Planning Inspectorate Appeals: APPQ3115W243343775 – comments submitted 1/Jul.

#### g) To discuss and agree any action: further planning breaches on P23/S3384/DIS

### 6. FINANCE

#### a) The following payments through bank @ 30/Jun (Costs include VAT):

	£	p
CLERK MAY SALARY & HMRC/P.A.Y.E (re: Clerk May salary)		
THE CHILTERN SOCIETY – 2024/5 SUBSCRIPTION	30.00	
PT SERVICES	25.00	
AUDITING SOLUTIONS LTD	354.00	
DISCOVERY TIMBER PLAY	10,960.20	
ADAM BERNSTEIN (Reimburse Amazon Invoice - secure clips on Mobile SID)	5.99	
AKC PARISH NOTES	60.00	
MK WATTS	420.00	
T.LAMBOURNE (McAfee Anti-Virus renewal for Parish Laptop)	109.99	
DC TREE CARE & LANDSCAPING (Strimming Lanes APR)	360.00	
DC TREE CARE & LANDSCAPING (V/Hall undergrowth clearance)	504.00	
DC TREE CARE & LANDSCAPING (Strimming Lanes - JUN)	300.00	
SHIELD MAINTENANCE	92.82	
UNITY BANK 3 x £6pm SERVICE CHARGE (Apr, May, Jun)	18.00	

#### b) Receipts as follows to be noted:

Credit Interest on General Reserve Account	93.68
Credit Interest on Ear-Marked Reserves Account	183.84
Credit Interest on NS&I Account (Dec'23, but statement only just received)	89.86

c) **The following payments to be approved** (Costs include VAT):

CLERK JUNE SALARY & HMRC/P.A.Y.E (re: Clerk June salary)	
CLERK Q1 EXPENSES (3 x HP Instant Ink Invoices)	35.97
SHIELD MAINTENANCE (May invoice - omitted last month, paid 18/Jun)	92.82
MICROSOFT 365 Annual Subscription (reimburse Clerk)	79.99
DM PAYROLL	120.00
SHIELD MAINTENANCE	92.82
LAURA PURSE (Parishioner of the Year winner, Adult)	50.00
CALUM LAMBERT (Parishioner of the Year winner, U18)	50.00
PT SERVICES (New lock on Play Area gate)	10.00
PT SERVICES (Installation of new bin at V/Hall)	60.00
MK WATTS	420.00
PLAY SOURCE LTD	1,125.60

d) **To approve:** payment of any invoices received after agenda publication.

e) **To note:** Budget 2024/2025 – v3 (JUN).

f) **To approve:** quote from Ridgeway Rural Services for repairs to Moors Path - £1,700 + VAT.

g) **To approve:** Purchase of new lock and brackets for the new SID unit.

h) **To approve:** Purchase of 1 x 850g bag of Croxwell Self Binding Gravel from Grundon, to effect Moors Footpath repairs @ £160.20 (Incl VAT).

i) **To Review, update and adopt:** Financial Regulations per, NALC revised template received Apr'24.

j) **To ratify:** Transfers from Reserves to cover any invoices received.

- £750.00 from HRT/Village Hall Reserve to cover 2024 contribution to grass-cutting.
- £10.00 from Play Area Reserve for PT Services invoice.
- £60.00 from HRT/Village Hall Reserve to cover PT Services invoice.
- £183.84 Credit interest from EM/Resv to G/Resv.
- £1,125.60 from Play Area Reserve for Play Source Invoice

k) **The financial situation as at 30/June:**

Unity Current Account	4,160.87	
Unity Instant Access Savings (G/Reserve)	13,757.81	
Unity Instant Access Savings (E-M Reserves)	18,210.40	36,129.08
National Savings (inc. £89.86 int Dec'23)	11,703.72	<b>47,832.80</b>

l) **Reserves:**

**General Reserve** **£13,757.81** (£93.68 Int)

**Ear-Marked Reserves:**

Elections Reserve	700	
Play Area Reserve	517	
Parish Notes Reserve	780	
Trees, Footpaths & Environment (FAAG)	4241	TBC
Village Hall Reserve	2,690	
Hillwerke Trust	4,089	TBC
Traffic Calming	792	
Neighbourhood Plan	4,217	
Credit Interest 30/Jun £183.84		
Ear-Marked Reserves Total:	<b>£18,210</b>	

7. **GENERAL MAINTENANCE** – SODC/BIFFA Deep Cleanse Aug'24. Define areas to be cleaned.

8. **HIGHWAYS AND TRAFFIC CALMING** To discuss and approve quote from Elan City for £128.94 + VAT to replace stolen mobile SIDs battery and ongoing security.

9. **DEFIBRILLATORS:** To discuss and agree in principle to proceed with potential new site in K/Blount (by the Cherry Tree BnB, or alternative site(s) and replacement for out of warranty units at V/Hall &

10. **PLAY AREA**

- July update forwarded to Cllrs 2/Jul.
- SODC confirmation of payment Part 1 of Grant.

11. **FOOTPATH AND AMENITIES GROUP:**

- To discuss and agree course of action for destroyed gate to Crowell Permissive path following Red Rose bus crash. Awaiting response from Red Rose Travel with Insurance details.
- To approve quote from Ridgeway Rural Services for repairs to Moors Path - £1,700 + VAT.

- Purchase of 1 x 850g bag of Croxwell Self Binding Gravel from Grundon, to effect Moors Footpath repairs from Stert Road up onto the path @ £160.20 (Incl VAT).

**12. PROPOSED SOLAR FARM AT LEWK NOR** – public consultation event 17/Jun 4.30 – 8.30pm

**13. HILLWERKE TRUST/VILLAGE HALL**

- Update on Lease negotiations.
- To note email from Rural EV Charging – see Clerks Report/Correspondence received.

**14. CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED**

**15. AGENDA ITEMS FOR next meeting - Deadline: 3 JULY**

**DATE OF NEXT MEETING – Wednesday 11th September (there is no meeting in August)**

**## IN ASTON ROWANT CHURCH ##**



**T Lambourne**  
**Clerk to Aston Rowant Parish Council**