CALENDAR OF PARISH MAINTENANCE WORKS

	TASK	WHEN	DIARY	RESPONSIBILITY	J	F	M	A	M	J	J	A	S	O	N	D
1	Paint or clean white gates on B4009	Annually	Spring	Liaise with FAAG			X	X								
2	Clean & tidy KB Chicane area(s)	Twice a year		Liaise with FAAG re: litter pick			X						X			
3	Verges on Kingston Hill	Annually	Early Summer	Position Vacant					X							
4	Verges on B4009 between AR & KB	Annually	Early Summer	Position Vacant					X							
5	Verges around Town Farm	Annually	Early Summer	Position Vacant					X							
6	Cut Grass/check grips on K.Hill below ridgeway.	Monthly (after verges cut)		Position Vacant				X	X	X	X	X	X			
7	Clear grips on Kingston Hill	Annually	September	Position Vacant									X			
8	Clean road signs	Twice a year	Spring and Autumn	Cllr Hill to liaise with FAAG Chairman				X					X			
9	Replace damaged road signs	When required	n/a	Clerk-monitor & instruct OCC if needed												
10	Cut back growth around road signs	Annually	Spring	Dan Cuadrado				X								
11	Organise SODC street clean	Twice a year	April and October	Clerk to arrange				X						X		
12	Organise SODC deep clean	Every 18m		Clerk to arrange												
13	Weedkiller spray of pavements	Twice a year	April and October	Complete Weed Control Ltd				X						X		
14	Gully/Grid cleaning	As required	n/a	Clerk-monitor & instruct OCC if needed												
15	Clear drains if blocked	As required	n/a	Clerk-monitor & instruct OCC if needed												

16	Cut verge at junction of B4009 and Stert Road	Every Month		Dan Cuadrado			X	X	X	X	X	X	X	X		
17	Prune bushes - V/Hall car park	Annually	Spring	Dan Cuadrado				X								
18	Prune bushes - allotments to V/Hall	Annually	September	Dan Cuadrado									X			
19	Prune hedge behind Playground	Bi-Annually	April & September	Dan Cuadrado									X			
20	Clear ditches in Aston Rowant	Annually	Early Summer	Cllr Hill to arrange					X							
21	Monitor collapsed culvert in AR	Annually	Autumn	Cllr Hill to arrange										X		
22	Clear ditches in Kingston Blount	Annually	Autumn	Cllr Hill to arrange										X		
23	Clear sump at foot of Kingston Hill	Annually	Autumn	Cllr Hill to arrange										X		
24	Clear ditch alongside KB playing field	Annually	Autumn	Dan Cuadrado										X		
25	Grass Cutting of KB Playing Field	Fortnightly (from Apr-Oct)	n/a	MK Watts Grounds Care												
26	Organise free cut of KB village lanes	Annually	Early May	Clerk to arrange with OCC					X							
27	Pruning cherry trees on B4009 at AR	As and when required		Dan Cuadrado												
28	Maintenance of drainage adjacent to footpaths or bridleways	As and when required		Dan Cuadrado												
29	Clear Leaves from paths in parish	Autumn		Dan Cuadrado										X		
30	Cut hedges between KB lanes and Old Shoulder of Mutton	Autumn		Dan Cuadrado										X		
31	Cut Verge at junction of B4009 and AR Road	Every Month		Dan Cuadrado			X	X	X	X	X	X	X	X		
32	Cut verge at junction of Stert Road/Brook Street	Every Month		Dan Cuadrado			X	X	X	X	X	X	X	X		

33	Strim: Lanes, Moors path, Crowell path	Bi-Monthly	From April	Dan Cuadrado				X		X		X		X		
34	Prune shrubs - KB triangle vision display.	Annually	September	Position Vacant									X			
35	Removal of dead wood from both Pleck Lane and Fiveways	As and when required		To be arranged by Footpaths and Amenities Group												