

## ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on Wednesday 8th January 2025, at 7:30pm  
**IN KINGSTON BLOUNT VILLAGE HALL**

### Summoned to be present:

Cllrs. A.Bernstein, H Birks, D.Chaplin, M.Day, T Hill, & J.Hunt

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 11th December.
4. **MATTERS ARISING:**
  - Re: 6.8 – SODC have emailed back saying that no planning application has been made and that if needs be a formal complaint needs to be lodged, which has been done.
5. **CO-OPTION OF NEW COUNCILLOR**
6. **OPEN FORUM: *If possible, please advise the Clerk by email if you wish to address the Council***

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of **items on this agenda** as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

7. **PLANNING – See attached Planning Report.**
8. **PLAY AREA** SODC Capital Grant part 2 - £10,158.00 - applied for and acknowledged by SODC.
9. **HILLWERKE TRUST/VILLAGE HALL:** HRT/Play Area/Lease – update.
10. **FINANCE – See attached Finance Report, plus:**
  - a) **To note:** Budget 2024/2025 – v9 (DEC).
  - b) **To Approve:** 2025/6 Budget/Precept.
  - c) **To Approve:** expenditure of £120.00 + VAT for Clerk Training (Principles of Internal Auditing Local Councils).
  - d) **To sign:** paperwork for signatories on Unity Account (new signatories and existing, to confirm).
11. **CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED**
12. **AGENDA ITEMS FOR next meeting - Deadline: 5 FEBRUARY 2025.**

**DATE OF NEXT MEETING – Wednesday 12th February 2025**

**## IN KINGSTON BLOUNT VILLAGE HALL ##**



**T Lambourne**  
**Clerk to Aston Rowant Parish Council**

## **PLANNING REPORT FOR JANUARY 2025 MEETING**

**a) Applications as follows to be confirmed/discussed:**

- P24/S3844/PIP      Permission in principle for the construction of a minimum of one dwelling and a maximum of one dwelling at The Paddock, Church Lane, Aston Rowant. Response was needed before 4/Jan under the 5-week PiP application rules so we have objected already and await SODC decision.
- P24/S3981/LDP      Certificate of lawful development for proposed use or development: Proposed loft conversion with three roof lights and new air source heat pump at Chiltern House, 5 Plowden Park, Aston Rowant (in addition to granted application P24/S1444/HH).  
The certificate only seeks confirmation that the proposed development is lawful, SODC are unable to take any comments, therefore FYI only.

**b) Decisions of S.O.D.C. as follows to be noted:**

- P24/S3482/HH      Erection of an orangery at Marlins, Aston Rowant Road, AR – GRANTED.

**c) To consider any planning applications or decisions received since the agenda was issued**

**d) Withdrawn Applications:** None

**e) Applications Referred to SODC Planning Committee:** None

**f) Planning Inspectorate Appeals:** None

**g) Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): See above under Planning Inspectorate Appeals. None.

## FINANCE REPORT AS AT 31/DECEMBER 2024

	£	p
<b>a) <u>The following payments through bank @ 31/Dec</u> (Costs include VAT):</b>		
CLERK NOVEMBER SALARY & HMRC/P.A.Y.E (re: Clerk Nov salary)		
SLCC ANNUAL 2025 SUBSCRIPTION		110.00
SHIELD MAINTENANCE		92.82
AKC PARISH NOTES		60.00
EQUALS MONEY		23.98

<b>c) <u>Receipts as follows to be noted:</u></b>		
Turtle Engineering Refund for invoice paid twice in error		74.37

<b>d) <u>The following payments to be Approved and Paid</u></b>		
CLERK DECEMBER SALARY & HMRC/P.A.Y.E (re: Clerk Dec salary)		
THE PRINT SHOP, STOKENCHURCH (Reimburse Cllr A.Bernstein)		58.14
P TINSON		27.99
AMAZON UK (Pens for Planning Meeting 27/Dec – reimburse Cllr A.Bernstein)		6.86
SHIELD MAINTENANCE		92.82
OALC (Preparing for Audit Training Course, Clerk)		60.00

**h) To approve:** payment of any invoices received after agenda publication.

<b>i) <u>The financial situation as at 31/December:</u></b>			
Unity Current Account	12,633.89		
Unity Instant Access Savings (G/Reserve)	14,287.84		£94.95 Int
Unity Instant Access Savings (E-M Reserves)	23,523.52		£149.84 Int
National Savings	11,703.72		<b>£62,148.97</b>

<b>j) <u>Reserves as at 31/December:</u></b>	
<b>General Reserve</b>	<b>£14,192.89</b>
<b>Ear-Marked Reserves:</b>	<b>Full breakdown to follow</b>
Elections Reserve	700
Play Area Reserve	TBC
Parish Notes Reserve	680
Trees, Footpaths & Environment FAAG)	TBC
Village Hall Reserve	2,690
Hillwerke Trust	0
Traffic Calming	501
Neighbourhood Plan	4,217
Ear-Marked Reserves Total:	<b>23,523.52</b>

- k) To ratify:** Transfers to/from Reserves to cover invoices received, per Finance Report:
- £27.99 from EMR (FAAG) to Current to cover payment to P.Tinson.
  - £149.84 From EMR to Gen Resv (credit interest).