

## ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on Wednesday 12th February 2025, at 7:30pm  
**IN KINGSTON BLOUNT VILLAGE HALL**

### Summoned to be present:

Cllrs. A.Bernstein, H Birks, D.Chaplin, M.Day, T Hill, H Hopwood & J.Hunt

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 8th January.
4. **MATTERS ARISING:**
5. **OPEN FORUM:** *If possible, please advise the Clerk by email if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of items on this agenda as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

6. **PLANNING – See attached Planning Report.**
7. **FOOTPATH & AMENITIES GROUP –** to discuss a second councillor being a member of the Group per, the adopted FAAG Terms of Reference approved by the Group.
8. **PLAY AREA –** February Update received and circulated. Phase 2 progress.
9. **TRAFFIC CALMING:** To discuss potential purchase of “Cut-out Cops” Signs.
10. **HILLWERKE TRUST/VILLAGE HALL:**
  - To discuss and agree on action for grass-cutting on Playing Field following goalpost installation.
  - HRT/Play Area/Lease – update.
  - To discuss potential HRT personnel shortfall after AGM in June, ongoing management of V/Hall.
11. **FINANCE – See attached Finance Report, plus:**
  - a) **To note:** Budget 2024/2025 – v10 (JAN).
  - b) **To Approve:** Quote from Complete Weed Control for 2025 - £546 + VAT (£16/3.02% increase).
  - c) **To Approve:** Purchase of a (new) solar panel for the vandalised Speed Indicator Device Base Unit – previously homed in Kingston Stert, now in Aston Rowant. £509.06.
  - d) **To sign:** paperwork for signatories on Unity Account (new signatories and existing, to confirm).
12. **CLERK’S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED**
13. **AGENDA ITEMS FOR next meeting - Deadline: 5 MARCH 2025.**

**DATE OF NEXT MEETING – Wednesday 12th March 2025**

**## IN KINGSTON BLOUNT VILLAGE HALL ##**



**T Lambourne**  
**Clerk to Aston Rowant Parish Council**

## **PLANNING REPORT FOR JANUARY 2025 MEETING**

**a) Applications as follows to be confirmed/discussed:**

- |                                   |   |
|-----------------------------------|---|
| P25/S0105/DIS                     | Discharge of condition 3 (Landscaping Scheme) on planning application P24/S0885/HH (Creation of outdoor pool and associated landscaping works) at: The Malt House, Church Lane, Aston Rowant. For Information Only, no comment. |
| P25/S0143/HH<br>Respond by 12/Feb | Remove existing conservatory and erection of single storey side and rear extensions at 6 Bennetts Yard K.B.   |
| P25/S0193/HH<br>Respond by 13/Feb | Erection of a first floor rear extension, single storey side extension and associated works at 10 The Green, Aston Rowant, OX49 5ST. Initial response made 05Feb, pending full discussion at this meeting.                      |

**b) Decisions of S.O.D.C. as follows to be noted:**

- |               |   |
|---------------|---|
| P24/S3981/LDP | Proposed loft conversion with three rooflights & new air source heat pump at Chiltern House, 5 Plowden Park. AR. Certificate of lawful development GRANTED, |
|---------------|---|

**c) To consider any planning applications or decisions received since the agenda was issued**

**d) Withdrawn Applications:** None

**e) Applications Referred to SODC Planning Committee:** None

**f) Planning Inspectorate Appeals:** None

**g) Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): See above under Planning Inspectorate Appeals. None.

## FINANCE REPORT AS AT 31/JANUARY 2025

a) <b>The following payments through bank @ 31/Jan</b> (Costs include VAT):	£ p
CLERK DECEMBER SALARY & HMRC/P.A.Y.E (re: Clerk Dec salary)	
THE PRINT SHOP, STOKENCHURCH (Reimburse Cllr A.Bernstein)	58.14
P TINSON	27.99
AMAZON UK (Pens for Planning Meeting 27/Dec – reimburse Cllr A.Bernstein)	6.86
SHIELD MAINTENANCE	92.82

c) **Receipts as follows to be noted:**  
None

d) <b>The following payments to be Approved and Paid</b>	
CLERK JANUARY SALARY & HMRC/P.A.Y.E (re: Clerk Jan salary)	
OALC, Rebook Preparing for Audit Course (advance video & Q & A session recording)	60.00
PLAYSAFETY LTD (Annual RoSPA Inspection)	420.00
DAN CUADRADO (DC Tree Care and Landscaping Services)	1,278.00
DAN CUADRADO (DC Tree Care and Landscaping Services)	420.00
COMMUNITY FIRST OXFORDSHIRE (2025/6 Subscription)	55.00
SHIELD MAINTENANCE	92.82
DISCOVERY TIMBER PLAY	1,656.00
AKC PARISH NOTES	60.00

h) **To approve:** payment of any invoices received after agenda publication.

i) **The financial situation as at 31/January:**

Unity Current Account	11,864.53	
Unity Instant Access Savings (G/Reserve)	14,437.68	
Unity Instant Access Savings (E-M Reserves)	23,345.69	£49,647.90
National Savings ( <i>awaiting Dec'24 Statement</i> )	11,703.72	<b>£61,351.62</b>

j) **Reserves as at 31/January:**

<b>General Reserve</b>	<b>£14,437.68</b>
<hr/>	
<b>Ear-Marked Reserves:</b>	<b>Full breakdown to follow</b>
Elections Reserve	700
Play Area Reserve	TBC
Parish Notes Reserve	680
Trees, Footpaths & Environment FAAG)	TBC
Village Hall Reserve	2,690
Hillwerke Trust	0
Traffic Calming	501
Neighbourhood Plan	4,217
Ear-Marked Reserves Total:	<b>23,345.69</b>

k) **To ratify:** Transfers to/from Reserves to cover invoices received, per Finance Report:

- £420.00 from E-MR (Play Area) to cover Playsafety Ltd Invoice.
- £1,698.00 from E-MR (FAAG) to cover D.Cuadrado invoices.
- £60.00 from E-MR (P/Notes) to cover invoice for Feb/Mar issue