

ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on Wednesday 12th March 2025 at 7:30pm
IN KINGSTON BLOUNT VILLAGE HALL

Summoned to be present:

Cllrs. A.Bernstein, H Birks, D.Chaplin, M.Day, T Hill, H Hopwood & J.Hunt

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 12th February.
4. **MATTERS ARISING:**
5. **OPEN FORUM:** *If possible, please advise the Clerk by email if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of **items on this agenda** as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

6. **PLANNING – See attached Planning Report.**
7. **FOOTPATH & AMENITIES GROUP**
 - Diversion of footpath AR1 (across KB playing field).
 - Thames Catchment Partnership project. Discuss and agree PC involvement.
 - To discuss and agree action for Spring Litter pick (date TBC).
8. **TRAFFIC CALMING/HIGHWAYS:** To discuss & agree to request Farm Traffic Only sign in Church Lane.
9. **HILLWERKE TRUST/VILLAGE HALL:**
 - Update on Lease amendment.
 - To discuss and agree any appropriate action following above update.
10. **FINANCE – See attached Finance Report, plus:**
 - a) **To note:** Budget 2024/2025 – v11 FEB.
 - b) **To Approve:** MK Watts 2025 quote for grass-cutting at KB Playing Field - £175 per cut (as 2024).
 - c) **To sign:** paperwork for signatories on Unity Account (new signatories and existing, to confirm).
11. **CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED**
12. **AGENDA ITEMS FOR next meeting - Deadline: 2/APRIL.**

DATE OF NEXT MEETING – Wednesday 9th April 2025

IN KINGSTON BLOUNT VILLAGE HALL



T Lambourne
Clerk to Aston Rowant Parish Council

PLANNING REPORT FOR FEBRUARY 2025 MEETING

a) Applications as follows to be confirmed/discussed:

P25/S0403/HH Single-storey new greenhouse within the existing rear garden and the adaption of the existing boundary brick wall to reform an existing entrance and provide a new entrance and railings at Lower Farm House, Stert Road, Kingston Blount.

b) Decisions of S.O.D.C. as follows to be noted:

P24/S3981/LDP Proposed loft conversion with three rooflights & new air source heat pump at Chiltern House, 5 Plowden Park. AR. Certificate of lawful development GRANTED,

c) To consider any planning applications or decisions received since the agenda was issued

d) Withdrawn Applications: None

e) Applications Referred to SODC Planning Committee: None

f) Planning Inspectorate Appeals: None

g) Information only: Applications in Neighbouring parishes (which may affect Aston Rowant): See above under Planning Inspectorate Appeals. None.

FINANCE REPORT AS AT 28/FEBRUARY 2025

a) The following payments through bank @ 28/Feb (Costs include VAT):	£	p
CLERK JANUARY SALARY & HMRC/P.A.Y.E		
OALC, Rebook Preparing for Audit Course (advance video & Q & A session recording)		60.00
PLAYSAFETY LTD (Annual RoSPA Inspection)		420.00
DAN CUADRADO (DC Tree Care and Landscaping Services)		1,278.00
DAN CUADRADO (DC Tree Care and Landscaping Services)		420.00
COMMUNITY FIRST OXFORDSHIRE (2025/6 Subscription)		55.00
SHIELD MAINTENANCE		92.82
DISCOVERY TIMBER PLAY		1,656.00
AKC PARISH NOTES		60.00
MATTHEW DAY DESIGN (Fiveways Bridge Repair) Received after February meeting		1,920.00

c) Receipts as follows to be noted:		
HMRC VAT RECLAIM 1/SEP – 31/DEC 2024		912.27

d) The following payments to be Approved and Paid		
CLERK FEBRUARY SALARY & HMRC/P.A.Y.E		
THE PRINT SHOP (Reimburse Cllr Bernstein)		36.00
OALC (2025 Subscription)		240.00
SHIELD MAINTENANCE		92.82
ELAN CITY UK		509.06
EQUALS MONEY CARD TOP-UP		154.33
O BRAKE		30.00

h) **To approve:** payment of any invoices received after agenda publication: See above - M Day Design.

i) The financial situation as at 31/January:			
Unity Current Account	8,703.92		
Unity Instant Access Savings (G/Reserve)	14,437.68		
Unity Instant Access Savings (E-M Reserves)	20,945.69	£44,087.29	
Nat.Savings (<i>STILL awaiting Dec'24 Statement</i>)	11,703.72	£55,791.01	

j) **Reserves as at 31/January:**

General Reserve **£14,437.68**

Ear-Marked Reserves:

Full breakdown to follow

Elections Reserve	700
Play Area Reserve	12,142
Parish Notes Reserve	640
Trees, Footpaths & Environment FAAG)	56
Village Hall Reserve	2,690
Hillwerke Trust	0
Traffic Calming	500
Neighbourhood Plan	4,217
Ear-Marked Reserves Total:	20,945

k) **To ratify:** Transfers to/from Reserves to cover invoices received, per Finance Report:

- £1,920.00 from E-MR (FAAG) to cover invoice to Matthew Day Design. TRANSFER MADE 17/FEB
- £468.00 from Current to E-MR (FAAG) on receipt of VAT reclaim.
- £25.79 from Current to E-MR (T/Calming) on receipt of VAT Reclaim.
- £11.80 from Current to E-MR (Play Area) on receipt of VAT Reclaim.
- £509.06 from E-MR (T/Calming) to Current to cover invoice to Elan City.
- £2,076.00 from E-MR to current to cover invoices from February (Discovery Timber Play & Play Safety). Transfer not made last month.
- £72.79 from E-MR (T/Calming) to current to cover items on Equals card.
- £30.00 from E-MR (T/Calming) to cover invoice to O.Brake.