

# ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on Wednesday 9th April 2025 at 7:30pm

**## IN ASTON ROWANT CHURCH ##**

## Summoned to be present:

Cllrs. A.Bernstein, H Birks, D.Chaplin, M.Day, T Hill & H Hopwood.

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **NOTICE OF CASUAL VACANCY** - following resignation of Cllr Hunt.
4. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 12th March.
5. **MATTERS ARISING:**
6. **OPEN FORUM:** *If possible, please advise the Clerk by email if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of items on this agenda as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

7. **PLANNING – See attached Planning Report.**
8. **FOOTPATH & AMENITIES GROUP**
  - a) Thames Catchment Partnership project, update following meeting 27/March.
  - b) Damage to Moors Footpath surface by use of prohibited vehicle – see also 9b.
  - c) To discuss & agree any response to letter from our MP re: Thames Water (Not FAAG, but related).
9. **TRAFFIC CALMING/HIGHWAYS:**
  - a) SIDs displays out of synch with start of speed limits.
  - b) To discuss/agree any potential action on Quad bike usage on KB field and in Pleck Wood.
10. **SUBSIDISED BUS SERVICES** – to discuss and agree any response to OCC Consultation on subsidised bus services in our area – Service 40 operated by Red Rose Travel (stopping 2 evening journeys) and service 275 operated by Carousel (potentially running High Wycombe to Oxford only and missing our parish & Chinnor altogether).
11. **DEFIBRILLATORS:**
  - a) Update on progress on new unit at the Cherry Tree, Kingston Blount.
  - b) Aston Rowant Church – possible new battery.
12. **POLICIES:**
  - a) To Approve 2025 Financial Regulations Update (See 12c below)
  - b) To approve draft Public Participation policy, clarifying public rights & non-rights on meeting participation, expanding upon standing agenda item 5.
  - c) To approve draft Metal Detecting on PC Land Policy.
13. **HILLWERKE TRUST/VILLAGE HALL:** Update on search for new personnel to.
14. **FINANCE – See attached Finance Report, plus:**
  - a) **To note:** Budget 2024/2025 – v12 MAR.
  - b) **To Approve:** 2025 draft Financial Regulations (amended Mar'25 for procurement processes).
  - c) **To Confirm:** Existing grants Chinnor Village Centre, AR Churchyard & TV Air Ambulance. Paid in May
  - d) **To Consider:** New grant applications from St John Ambulance and Oxfordshire Wildlife Rescue.
  - e) **To sign:** Paperwork to close NS&I Account and paperwork to open new deposit account with Unity for receipt of those funds (ear-marked for phase 2 of Play Area until final 50% of SODC grant paid).
15. **CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED**
16. **AGENDA ITEMS FOR next meeting - Deadline: 7/MAY.**

**DATE OF NEXT MEETING – Wednesday 14th May 2025**

**## IN ASTON ROWANT CHURCH ##**

## **PLANNING REPORT FOR APRIL 2025 MEETING**

**a) Applications as follows to be confirmed/discussed:**

- P25/S0193/HH Amendment (no. 1) for development work at 10 The Green Aston Rowant, per information received 18 March 2025 relating to an Ecological Assessment Report.
- P25/S0193/HH Further discussion on potential amendments to plans for development at 10 The Green, Aston Rowant, email received from Architect.
- P25/S0999/DIS Discharge of conditions 5 (Tree Protection) & 6 (Construction Traffic Management) on planning application P24/S1444/HH at Chiltern House, 5 Plowden Park, Aston Rowant.

**b) Decisions of S.O.D.C. as follows to be noted:**

- P25/S0143/HH Remove existing conservatory and erection of single storey side and rear extensions at 6 Bennetts Yard Kingston Blount. GRANTED.

**c) To consider any planning applications or decisions received since the agenda was issued**

**d) Withdrawn Applications:** None

**e) Applications Referred to SODC Planning Committee:** None.

**f) Planning Inspectorate Appeals:**

- P24/S3844/PIP The Paddock Church Lane Aston Rowant OX49 5SW for permission in principle for the construction of a minimum of one dwelling and a maximum of one dwelling. Refused by SODC. Appeal reference : APP/Q3115/W/25/3361560.  
**We have until 21/April to submit any comments to the Planning Inspector.**

**g) Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): See above under Planning Inspectorate Appeals. None.

## FINANCE REPORT AS AT 31/MARCH 2025

<b>a) <u>The following payments through bank @ 31/Mar</u> (Costs include VAT):</b>	£ p
CLERK FEBRUARY SALARY & HMRC/P.A.Y.E	
THE PRINT SHOP (Reimburse Cllr Bernstein)	36.00
OALC (2025 Subscription)	240.00
SHIELD MAINTENANCE	92.82
ELAN CITY UK	509.06
EQUALS MONEY CARD TOP-UP	154.33
O BRAKE	30.00

<b>c) <u>Receipts as follows to be noted:</u></b>	
NS&I ANNUAL INTEREST - applied 31/Dec'24 (Statement only received 12/March)	117.36
GENERAL RESERVE INTEREST	90.82
EAR-MARKED RESERVES INTEREST	136.87

<b>d) <u>The following payments to be Approved and Paid</u></b>	
CLERK MARCH SALARY & HMRC/P.A.Y.E	
SHIELD MAINTENANCE	92.82
AKC PARISH NOTES (Apr/May Edition)	60.00

**h) To approve:** payment of any invoices received after agenda publication:

<b>i) <u>The financial situation as at 31/March:</u></b>	
Unity Current Account	10,856.18
Unity Instant Access Savings (G/Reserve)	14,528.50
Unity Instant Access Savings (E-M Reserves)	18,900.30
Nat.Savings (Now includes Dec'24 Interest)	11,821.08
	<b>54,568.95</b>

**j) Reserves as at 31/January:**

<b>General Reserve</b>	<b>£14,528.50</b>
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<b>Ear-Marked Reserves:</b>	<b>Full breakdown to follow</b>
Elections Reserve	700
Play Area Reserve	TBC
Parish Notes Reserve	TBC
Trees, Footpaths & Environment FAAG)	TBC
Village Hall Reserve	2,690
Hillwerke Trust	0
Traffic Calming	TBC
Neighbourhood Plan	4,217
Ear-Marked Reserves Total:	<b>18,900</b>

**k) To ratify:** Transfers to/from Reserves to cover invoices received, per Finance Report:

- £60.00 from E-MR to cover invoice from AKC Parish Notes.
- £136.87 From E-MR to G/Resv (Credit Interest from 31/Mar).



T Lambourne  
Clerk to Aston Rowant Parish Council