

ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on **Wednesday 12th October 2025 at 7:30pm**

IN KINGSTON BLOUNT VILLAGE HALL

Summoned to be present:

Cllrs. A.Bernstein, D.Chaplin, M.Day, T.Hill, H.Hopwood and R.Payling.

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 8th October.
4. **CASUAL VACANCY:** One application received 21/Oct. Discuss and approve.
5. **MATTERS ARISING:**
6. **OPEN FORUM:** Including presentations from SSE on supporting communities in building resilience for Winter and all the other resources to support our customers, especially the more vulnerable members of society and Solar2 Ltd re: proposed Lewknor solar farm. Both deferred from October.

If possible, please advise the Clerk by email if you wish to address the Council

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of **items on this agenda** as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

7. COUNCILLOR REPORTS

- District Councillors Report – Forwarded to Councillors 21/Oct
- County Councillors Report – Forwarded to Councillors 3/Nov.
- Parish Councillor Reports on matters relating to specific projects/responsibilities.

8. PLANNING – See attached Planning Report.

- a) **FOOTPATH & AMENITIES GROUP** – To discuss & agree any action necessary on naming local streams report prepared by FAAG.

9. WEBSITE – To review and update content on certain pages. Allocate responsibility for each page.

10. POLICY REVIEWS: (all deferred from Sept/Oct)

- a) **To approve & publish:** NEW Draft IT Policy, to comply with Assertion 10 on 2025/6 AGAR at Y/End.
- b) **To approve & publish:** NEW Draft Communications Policy (re-worked since Sept).

11. TRAFFIC CALMING/HIGHWAYS:

- a) Update on new VAS installation for KB High Street.
- b) To discuss request for VAS at Crowell end of Kingston Blount/Pleck Lane junction.
- c) To discuss request from AR resident for 20mph restriction on B4009

12. HILLWERKE TRUST/VILLAGE HALL: Any update from Lightfoots re: surrender of land for Play Area.

13. FINANCE – See attached Finance Report, plus:

- a) **To approve:** Purchase of 14th Edition of CA Baker Local Council Administration @ discounted price of £180 for NALC Members
- b) **To note:** Budget 2025/2026 – v7 OCT.
- c) **To Note/Discuss:** Initial 2026/7 Budget/Precept calculations.

14. CLERK'S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE RECEIVED:

- a) Potential out-Sourcing of Play Equipment Inspections (Henry Matthews/Tactical Group).
- b) Potential for new "Community Noticeboard" for non-PC notices, to prevent fly-posting.

15. AGENDA ITEMS FOR next meeting - Deadline: 3/Dec.

DATE OF NEXT MEETING – Wednesday 10th December 2025

IN KINGSTON BLOUNT VILLAGE HALL

FINANCE REPORT AS AT 31/OCTOBER 2025

a) <u>The following payments through bank @ 31/October (Costs include VAT):</u>	£ p
CLERK SEPTEMBER SALARY & HMRC/P.A.Y.E	
SHIELD MAINTENANCE	111.28
ADAM BERNSTEIN (Milage for OCC Highways Dept. open day Sat 27/Sep)	21.60
MK WATTS	210.00
SCRIBE (monthly fee)	42.00
AKC PARISH NOTES	60.00
CLEAR COUNCILS INSURANCE	627.68

b) <u>Receipts as follows to be noted:</u>	
ANONYMOUS DONATION (extra vehicle activated speed sign in KB High Street)	1,750.00

c) <u>The following payments to be Approved and Paid</u>	
CLERK OCTOBER SALARY & HMRC/P.A.Y.E	
SHIELD MAINTENANCE	111.28
SCRIBE (monthly fee)	42.00
MK WATTS	210.00
BWP CREATIVE (Annual Website Hosting)	320.40
PRYSEBROS	327.60

d) **To approve:** payment of any invoices received after agenda publication:

e) **The financial situation as at 31/October:**

Unity Current Account	19,610.74
Unity Instant Access Savings (G/Reserve)	15,209.92
Unity Instant Access Savings (E-M Reserves)	35,494.67
	70,315.33

f) **Reserves as at 31/October:**

General Reserve	£15,209.92
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Ear-Marked Reserves:

Int to G/Resv (after 24/5 y/e)	-137
Elections Reserve	1,100
Play Area Reserve	11,494
Parish Notes Reserve	550
Trees, Footpaths & Environment FAAG)	3613
Village Hall Reserve	2,938
Traffic Calming	-138
Neighbourhood Plan	4,217
Ex-NSI Acct Funds	11,858
Ear-Marked Reserves Total:	35,494

Replenish from VAT refund

g) **To ratify:** Transfers to/from Reserves to cover invoices/interest received:

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PLANNING REPORT FOR NOVEMBER 2025 MEETING

a) **Applications as follows to be confirmed/discussed:** None

b) **Decisions of S.O.D.C. as follows to be noted:**

- | | |
|---------------|--|
| P25/S1830/PIP | Permission in Principle for a phased development of 1 self-build dwelling on land at junction of Aston Rowant Road & Chinnor Road Aston Rowant. GRANTED. |
| P25/S2833/HH | Addition of a bespoke garden room to rear elevation at Chiltern View Farmhouse Kingston Stert. GRANTED. |

c) **To consider any planning applications or decisions received since the agenda was issued.**

d) **Withdrawn Applications:** None

e) **Applications Referred to SODC Planning Committee:** None.

f) **Planning Inspectorate Appeals:**

- | | |
|---------------|---|
| P24/S3844/PIP | Appeal Ref: APP/Q3115/W/25/3361560 The Paddock, Church Lane, Aston Rowant, Oxfordshire OX49 5SW – proposed development is construction of a minimum of one dwelling and a maximum of one dwelling. APPEAL DISMISSED. |
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g) **Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): None.



T Lambourne
Clerk to Aston Rowant Parish Council