

**ASTON ROWANT PARISH COUNCIL MEETING**  
**14th January 2026 at 7:30 PM in Kingston Blount Village Hall**

**Present:**

- Cllrs: S Bain, D Chaplin, M Day, H Hopwood, R Payling and A Bernstein (in the chair).
- C/Cllr G Heritage
- No members of public were present.

<b>Minutes:</b>	<b>Actions:</b>
1 <b>APOLOGIES:</b> Cllr. T Hill	
2 <b>DECLARATIONS OF INTEREST:</b> None	Noted
3 <b>MINUTES DECEMBER PARISH COUNCIL MEETING:</b> Approved.	<u>Clerk:</u> publish
4 <b>MATTERS ARISING:</b> <ul style="list-style-type: none"> <li>➤ Solar panel on new High St SID is not charging due to overgrown hedge. Property owners have cut back recently and will not do again for a while, but are happy if the PC wants to. Quote to be obtained for the work .</li> <li>➤ Defibrillator cabinet at Church bend is still cold so may need an electrician to check the connections, and make any necessary repair. Quote to be obtained and report back in February.</li> </ul>	<u>Chair:</u> to liaise with contractor.  <u>Chair:</u> liaise with electrician for quote initially.
5 <b>OPEN FORUM:</b> No subjects raised.	
6 <b>COUNCILLOR REPORTS:</b> – District & County Councillor reports shared on receipt. <ul style="list-style-type: none"> <li>➤ C/Cllr G. Heritage advised of a new Traffic Advisory Committee being formed for Chinnor and surrounding villages. Email received today, not yet circulated.</li> <li>➤ New booking system for Household Waste Centres went live today, effectiveness to be reviewed after a few months. Put in place as Bucks residents using the centres, but not being charged whereas Oxon residents <u>are</u> being charged for Bledlow or High Heavens centres in Bucks. Database to monitor usage and charge accordingly.</li> </ul>	<u>Clerk:</u> February agenda to discuss
7 <b>2026 MEETING DATES:</b> Confirmed, to be posted to Website & Noticeboards	<u>Clerk:</u> publish.
8 <b>PLANNING:</b> See Planning report, attached to these minutes.	<u>Clerk:</u> to respond.
9 <b>HILLWERKE TRUST/VILLAGE HALL:</b> HRT chased Lightfoots - documents passed from their solicitor to ours. Cllr. Chaplin to follow up and request documents for signature be expedited.	
10 <b>FINANCE:</b> See finance report, attached to these minutes. PLUS: <ul style="list-style-type: none"> <li>➤ <b>To note:</b> Budget 2025/2026 – v9 DEC.</li> <li>➤ <b>To receive and note:</b> Q2 Internal control checks (no issues).</li> </ul>	Noted. Noted.
11 <b>CLERK'S REPORT/CORRESPONDENCE RECEIVED</b> See report attached to these minutes.	
12 <b>POTENTIAL AGENDA ITEMS FOR next meeting - Deadline: 4/Feb.</b> <ul style="list-style-type: none"> <li>➤ Traffic Advisory Committee, see minute 6.</li> <li>➤ Update on C/Cllrs involvement with OCC Highways on Oxford Tube footpath (meeting set for 12/Nov was cancelled by OCC).</li> <li>➤ HRT Lease amendment.</li> <li>➤ Repairs to footpath on AR Green.</li> </ul>	<u>Clerk:</u> ensure all necessary items on February Agenda.

**DATE OF NEXT MEETING: Wednesday 11th February 2026**

**## IN KINGSTON BLOUNT VILLAGE HALL ##**

## **PLANNING REPORT FOR JANUARY 2026 MEETING**

a) **New applications as follows to be confirmed/discussed:**

P25/S3778/HH Demolish existing prefabricated detached garage and side projection to main house. Construct single story rear/side extension, front porch and detached garage at 13 Icknield Close, Kingston Blount, OX39 4RS. NO OBJECTION.

P25/S4094/AG General purpose agricultural storage building at Town Farm Cottage, Stert Road, Kingston Blount, OX39 4SA. NO OBJECTION.

b) **Decisions of S.O.D.C. as follows to be noted:** None

c) **To consider any planning applications or decisions received since the agenda was issued:** None

d) **Withdrawn Applications:** P25/S1831/HH – Little Spinney, AR (gates, fence & dropped kerb). No reason given, request to be made for D/Cllr. to follow up.

e) **Applications Referred to SODC Planning Committee:** None.

f) **Planning Inspectorate Appeals:** None

g) **Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): None.

## FINANCE REPORT AS AT 31/DECEMBER 2025

	£	p
a) <b>The following payments through bank @ 31/December</b> (Costs include VAT):		
CLERK NOVEMBER SALARY & HMRC/P.A.Y.E		
SHIELD MAINTENANCE	118.56	
AKC Parish Notes	60.00	
SCRIBE (monthly fee)	42.00	
BWP CREATIVE (Annual Website Hosting)	320.40	
PRYSEBROS	327.60	

b) **Receipts as follows to be noted:** None

c) **The following payments to be Approved and Paid**

CLERK DECEMBER SALARY & HMRC/P.A.Y.E	
S SOWERBY (S.Coulon Xmas wine)	22.00
SHIELD MAINTENANCE	118.56
SLCC (Membership Renewal)	158.00
SCRIBE (monthly fee)	42.00
Equals Money Card (To top-up balance to £500.00)	330.99

d) **To approve:** payment of any invoices received after agenda publication: None.

e) **The financial situation as at 31/December:**

Unity Current Account	19,808.15
Unity Instant Access Savings (G/Reserve)	15,293.65
Unity Instant Access Savings (E-M Reserves)	35,483.12
	<b>70,584.92</b>

f) **Reserves as at 31/December:**

**General Reserve** **£15,293.65**

**Ear-Marked Reserves:**

Int to G/Resv (after 24/5 y/e)	-137	
Elections Reserve	1,100	
Play Area Reserve	11,494	
Parish Notes Reserve	490	
Trees, Footpaths & Environment FAAG)	3613	
Village Hall Reserve	2,938	
Traffic Calming	-285	Replenish from VAT refund
Neighbourhood Plan	4,217	
Ex-NSI Acct Funds	11,858	
<b>Ear-Marked Reserves Total:</b>	<b>35,288</b>	

g) **To ratify:** Transfers to/from Reserves to cover invoices/interest received:

- £195.22 transfer E-MR Credit Interest to GR.

## **ARPC - CLERK'S REPORT & CORRESPONDENCE RECEIVED** **(for January 14th 2026 Meeting)**

<b>Item</b>	<b>Decision Required</b>	<b>Action to be Taken</b>
1. SODC - December edition of South News	NO	Forwarded to Cllrs 11/Dec
2. SODC - Cllr Maggie Filipova-Rivers elected as new Leader at South Oxfordshire District Council	NO	Forwarded to Cllrs 12/Dec
3. SODC - Joint Local Plan examination could continue after Government drops Duty to Co-operate	NO	Forwarded to Cllrs 12/Dec
4. Email from AR resident re: the state of the footpath past AR Green.	NO	Forwarded to Cllrs 14/Dec
5. SODC – Arts Centres (Cornerstone & The Beacon) in Southern Oxfordshire launch new websites	NO	Forwarded to Cllrs 15/Dec
6. SODC - Leaders Christmas message	NO	Forwarded to Cllrs 17/Dec
7. SODC - Planning Update 2025	YES	Forwarded to Cllrs 17/Dec January agenda to discuss.
8. SODC - Driver banned and fined for offering illegal taxi rides at Henley Regatta	NO	Forwarded to Cllrs 17/Dec
9. SODC - Fair Treatment and Cohesion Motion Statement	NO	Forwarded to Cllrs 17/Dec
10. OCC – Regular Update for December	NO	Forwarded to Cllrs 17/Dec
11. SODC - Community Grants News, December 2025	NO	Forwarded to Cllrs 17/Dec
12. SODC - Council expresses frustration at further delays for Didcot GP surgery	NO	Forwarded to Cllrs 18/Dec
13. Chilterns National Landscape – December update	NO	Forwarded to Cllrs 18/Dec
14. SODC - New booking system at the Household Waste Recycling Centres	NO	Forwarded to Cllrs 19/Dec Details to website & KBAR
15. OCC - Oxfordshire Street Design Code. Request for development participants	NO	Forwarded to Cllrs 19/Dec
16. Police & Crime Commissioner – December Report	NO	Forwarded to Cllrs 22/Dec
17. SODC - Leader calls for answers on emergency discharge from the proposed Abingdon reservoir	NO	Forwarded to Cllrs 22/Dec
18. SODC - Neighbourhood Planning Event on Weds 28 January during the day (no one can attend).	NO	Forwarded to Cllrs 22/Dec
19. D/Cllrs Sadler – details of Planning Policy Updates - Key Headlines (received late Christmas Eve)	NO	Forwarded to Cllrs 22/Dec
20. Email via website contact form enquiring about adverts and invoicing – assuming related to P/Notes	NO	Clarified, and forwarded to P/Notes Editor.
21. D/Cllrs Dec/Jan Update	NO	Forwarded to Cllrs 1/Jan.

22.	Thame & Wheatley Ramblers programme for Winter/Spring 2026.	NO	To website, KBAR & noticeboards.
23.	C/Cllrs Dec/Jan Update	NO	Forwarded to Cllrs 1/Jan.
24.	OALC December Newsletter	NO	Forwarded to Cllrs 2/Jan.
25.	Chilterns National Landscape – 2025 Annual Review	NO	Forwarded to Cllrs 5/Jan.
26	SODC – Details of two fund raising events. Charity concert in Dorchester Abbey & SODC Chair’s Dinner	NO	Forwarded to Cllrs 8/Jan.
27.	Play Area Project update for January.	NO	Sent to all councillors by KBPFCo Chair.
28.	SODC - Joint Local Plan update.	NO	Forwarded to Cllrs 8/Jan.
29.	SODC Planning Policy S&V - Invitation to Register for Neighbourhood Planning Event – 28 January, 2pm	NO	Forwarded to Cllrs 8/Jan.
30.	Email from parishioner re: siting of new SID in KB High Street. Response – OCC approve and accept.	NO	Forwarded to Cllrs 8/Jan.
<b>Received after Agenda Publication</b>			
1.	Oxfordshire County Council – Regular Updates	NO	Forwarded to Cllrs 12/Jan.
2.	SODC - Car park fees changes strike balance amid financial pressures	NO	Forwarded to Cllrs 12/Jan.
3.	SODC - South Oxfordshire District Council submits response to Thames Water reservoir consultation.	NO	Forwarded to Cllrs 13/Jan.