

ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on Wednesday 10th June 2026 at 7:30pm

IN ASTON ROWANT CHURCH

NOTE: Change of Venue for the summer months

Summoned to be present: Cllrs. S.Bain, A.Bernstein, D.Chaplin, M.Day, T.Hill, H.Hopwood and R.Payling.

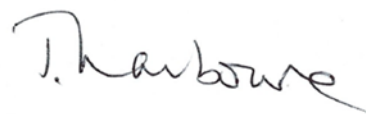
1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 13th May.
4. **MATTERS ARISING:** -
5. **OPEN FORUM:** *If possible, please advise the Clerk by email if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of **items on this agenda** as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

6. **COUNCILLOR REPORTS**
 - District Councillors Report – no report received at date of agenda publication.
 - County Councillors Report – received 2/June and circulated to councillors.
 - Parish Councillor Reports on matters relating to specific projects/responsibilities – none.
7. **PLANNING** – See planning report at the end of this agenda, plus:
 - Update on Aston Rowant School Planning Application meeting on 3/Jun (P25/S2653/FUL)
 - Update on unlawful fencing of part of KB Green, following action by Land Agent for KB Estate.
8. **2025/6 AUDIT:**
 - To receive Internal Audit report and recommendations.
 - To approve and sign-off: 2025/6 Annual Governance Statement.
 - To approve and sign-off: 2025/6 Accounting Statements.
 - To approve and sign-off: 2025/6 Annual Governance and Accountability Review.
9. **LITTER PICKER:** Update on work permit for new picker.
10. **NEW DEFIBRILLATOR AT CHERRY TREE:** Update on ordering and delivery on new unit & consumables.
11. **TRAFFIC CALMING:** To discuss and agree if the PC would consider a “quiet lane” in the parish.
12. **FINANCE** – See attached Finance Report, plus:
 - To note: Budget 2026/2027 – v1 APR & v2 MAY.
 - To approve a postbox at the V/Hall and record 10 Bankers Piece as the Council’s official address.
13. **CLERK’S REPORT/OUTSTANDING ACTIONS & CORRESPONDENCE.**
14. **AGENDA ITEMS FOR Annual Parish Council meeting in July - Deadline: 1/Jul/26.**

NEXT PARISH COUNCIL MEETING – Wednesday 8th July 2026

IN ASTON ROWANT CHURCH



T Lambourne, Clerk to Aston Rowant Parish Council

PLANNING REPORT FOR June 2026 MEETING

- a) **Applications as follows to be discussed:** below referenced both expected but not received when agenda published.

To be discussed at the meeting ONLY if proper notification is received by Wednesday 10/Jun.

P25/S2653/FUL Amendment No.1 for new library at Aston Rowant School.

P26/S1711/LDP Single storey rear extension at 7 Plowden Park Aston Rowant.

- b) **Decisions of S.O.D.C. as follows to be noted:** None.
- c) **To consider any planning applications or decisions received since the agenda was issued:** None.
- d) **Withdrawn Applications:** None.
- e) **Applications Referred to SODC Planning Committee:** None.
- f) **Planning Inspectorate Appeals:** None.
- g) **Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant):
- P23/S4262/FUL 111 homes at Land North of Oxford Road, Thame – GRANTED (after five rounds of amendments & a reduced number of homes from 154 to 111). TTC originally objected, but felt able to support the amendments in Dec'25, while making comments regarding the Haddenham-Thame active travel.

FINANCE REPORT AS AT 31/MAY 2026

- | | £ p |
|--|-----------|
| a) <u>The following payments through bank @ 31/May</u> (Costs include VAT): | |
| CLERK APRIL SALARY & HMRC/P.A.Y.E | |
| DISCOVERY TIMBER PLAY | 6,636.00 |
| SHIELD MAINTENANCE | 118.56 |
| PLAY SAFETY LTD | 504.00 |
| MK WATTS | 432.00 |
| SCRIBE (Starboard Systems) | 42.00 |
| CHINNOR VILLAGE CENTRE | 1,000.00 |
| CHINNOR UNITED BENEFICE | 1,000.00 |
| T/VALLEY AIR AMBULANCE (Not debited until 1/Jun) | 500.00 |
| b) <u>Receipts as follows to be noted:</u> | |
| SODC – Tranche 2 of Play Area Grant | 10,157.00 |
| c) <u>The following payments to be Approved and Paid</u> | |
| CLERK MAY SALARY & HMRC/P.A.Y.E | |
| CHAIRMANS ALLOWANCE 2026 | 125.00 |
| AUDITING SOLUTIONS | 378.00 |
| DAN CUADRADO | 420.00 |
| THE CHILTERN SOCIETY | 30.00 |
| SHIELD MAINTENANCE | 118.56 |
| MK WATTS | 216.00 |
| COMPLETE WEED CONTROL (Prysebros) | 336.00 |
| McAFEE ANTIVIRUS (reimburse Clerk) | 114.99 |
| McAFEE PC OPTIMSER (reimburse Clerk) | 49.99 |
| SCRIBE (Starboard Systems) | 42.00 |
| TURTLE MEDICAL | 1,560.00 |
| d) To approve: payment of any invoices received after agenda publication. | |

e) **The financial situation as at 31/May:**

Unity Current Account	£29,248.84
Unity Instant Access Savings (G/Reserve)	£15,744.62
Unity Instant Access Savings (E-M Reserves)	£31,300.24
	£76,293.70

f) **Reserves as at 31/May:**

General Reserve **£15,744.62**

Ear-Marked Reserves: **Figures to be updated when available.**

Int to G/Resv (after 24/5 y/e)	TBC	
Elections Reserve	1,500	£400 top-up
Play Area Reserve	TBC	
Parish Notes Reserve	930	£500 top-up
Trees, Footpaths & Environment FAAG)	TBC	£3,000 top-up
Village Hall Reserve	4,938	£2,000 top-up
Traffic Calming	TBC	£3,500 top-up
Neighbourhood Plan	4,217	
Ex-NSI Acct Funds	11,858	
Ear-Marked Reserves Total:	31.300	

g) **To ratify:** Transfers to/from Reserves to cover invoices/interest received:

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