

ASTON ROWANT PARISH COUNCIL MEETING

8th July 2026 at 7:30 PM in Aston Rowant Church

Present:

- *Cllrs: S.Bain, D.Chaplin, M.Day, T.Hill, R.Payling and A Bernstein (in the chair).*
- *D/Cllrs Sadler & Gordon-Creed.*

Minutes:

Actions:

1	APOLOGIES: Cllrs. H.Hopwood (work), and R.Payling (no reason given), Clerk (Annual Leave)	Noted.
2	DECLARATIONS OF INTEREST: None	Noted
3	MINUTES JUNE PARISH COUNCIL MEETING: Approved.	Clerk: publish
4	MATTERS ARISING: None.	
5	OPEN FORUM: (Agenda Item 9 brought forward to here) ➤ Questions on the process to decide to have a quiet lane, pushing more traffic down B4009 & A40 (at a difficult junction). Full impact assessment needed for both those roads. It has been portrayed very badly in media – not a done deal and no discussion or decision taken other than to express an interest in finding out what is involved. Cllr Day explained the process and how it would go forward. If OCC are paying for the data gathering to enable us to make a decision, then we are obligated to investigate as although there is much vocal opposition, there is also many for the proposal. ➤ Parish Community Speedwatch (CSW) co-ordinator advised that despite several appeals, we have only received 3 or 4 volunteers which is not enough to proceed... ➤ A member of public mentioned noise from motorbikes racing up and down the A40 to which D/Cllr Gordon-Creed advised that TV Police will not consider speed cameras without back-up data so we need to get CSW & Quiet Lanes data to support our case. ➤ Item to be added to Parish Maintenance tasks list – tree at top of Pleck Lane needs trimming at the bottom to improve visibility for pedestrians (outside Waverley fence)	Clerk: liaise with CSW co-ordinator clerk & Cllr Bain to address.
6	COUNCILLOR REPORTS: <u>District & County Councillor monthly reports (shared with Cllrs on receipt):</u> ➤ D/Cllr Sadler advised that the B4009 ditch clearance discussed previously cannot occur until after November, possibly into early 2027. Cllr Hill would be keen to do before Winter. ➤ Local Govt Reorganisation decision due before Parliament summer recess. ➤ Public Emergency Update 25/Jul – invitation only and urged to attend the Chinnor event. ➤ District & County Councillor Annual Reports also shared with Cllrs on receipt.	
7	PLANNING: See Planning report attached to these minutes.	
8	NEW DEFIBRILLATOR AT CHERRY TREE: ➤ Installed Monday 13/July, invoice received and will be paid mid-August.	
9	TRAFFIC CALMING: See open Forum.	
10	FINANCE – See attached Finance Report, plus: ➤ To note: Budget 2026/2027 – v3 JUN. ➤ Cancel Equals Money Card – balance paid to close – new Unity Bank Corporate card paperwork signed and to be submitted.	Clerk: submit to Unity when rec'd
11	CORRESPONDENCE RECEIVED See report attached to these minutes. All circulated on receipt.	Noted.
12	POTENTIAL AGENDA ITEMS FOR next meeting - Deadline: 2/Sep. ➤ Community Speedwatch – next actions ➤ Any matters for discussion at first Traffic Advisory Committee on 13/Ju.l ➤ Continuity – next PC elections in 2027.	Clerk: ensure all necessary items on September agenda.

DATE OF NEXT MEETING: Wednesday 9th September 2026

IN ASTON ROWANT CHURCH

NOTE: There is no meeting in August

PLANNING REPORT FOR JULY 2026 MEETING

a) New applications as follows to be confirmed/discussed:

P26/S1588/HH Proposed increase in window size to three areas. Re-design of layout to south entrance porch (internally). En-suite bathroom to bedroom No. 1.
Re-design to garden room. All on existing footprint at Town Farm Cottage Brook Street Kingston Blount. Cllrs Bernstein & Chaplin visited site with concerns larger windows would overlook neighbours, but not the case.
Happy to SUPPORT.

b) Decisions of S.O.D.C. as follows to be noted:

P26/S1042/HH Single storey infill extension, garage conversion, first floor extension and Alterations at Chiltern Cottage, The Green, Kingston Blount. APPROVED.

c) To consider any planning applications or decisions received since the agenda was issued:

P25/S2653/FUL Amendment to Application for single storey building (as amended by plans received on 2 July 2026 showing the proposed building repositioned to the south of the site and supported by a method statement for tree protection) at Aston Rowant CofE Primary School, School Lane, Aston Rowant.
OX49 5SU. 6 Approve and 1 Object. SUPPORT.

d) **Withdrawn Applications:** None.

e) **Applications Referred to SODC Planning Committee:** None.

f) **Planning Inspectorate Appeals:** None

g) **Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant): None.

FINANCE REPORT AS AT 30/JUNE 2026

a) The following payments through bank @ 30/Jun (Costs include VAT):

£ p

CLERK MAY SALARY & HMRC/P.A.Y.E	
CHAIRMAN'S ALLOWANCE 2026	125.00
AUDITING SOLUTIONS	378.00
DAN CUADRADO	420.00
THE CHILTERN SOCIETY	30.00
SHIELD MAINTENANCE	118.56
MK WATTS	216.00
COMPLETE WEED CONTROL (Prysebro's)	336.00
McAfee ANTIVIRUS (reimburse Clerk)	114.99
McAfee PC OPTIMISER (reimburse Clerk)	49.99
SCRIBE (Starboard Systems)	42.00
TURTLE MEDICAL	1,560.00

b) Receipts as follows to be noted:

GENERAL RESERVE INTEREST	76.47
EAR-MARKED RESERVES INTEREST (To be transferred to G/Resv)	148.47

c) The following payments to be Approved and Paid

CLERK JUNE SALARY & HMRC/P.A.Y.E	
HP INSTANT INK (Reimburse Clerk, pending new Unity payment card)	13.49
SHIELD MAINTENANCE	118.56
AMAZON UK (5 reams of A4 paper - reimburse Clerk as above)	17.99
ADOBE PROFESSIONAL (Reimburse Clerk, as above)	29.96
EQUALS MONEY CARD (Clear balance to close)	498.64
MK WATTS	432.00
SCRIBE (Starboard Systems)	42.00

d) **The financial situation as at 30/Jun:**

Unity Current Account	25,762.31
Unity Instant Access Savings (G/Reserve)	15,821.09
Unity Instant Access Savings (E-M Reserves)	30,254.31
	71,837.71

e) **Reserves as at 30/Jun:**

General Reserve **£15,821.09**

Ear-Marked Reserves: **Figures to be updated when available.**

Int to G/Resv (after 24/5 y/e)	TBC	
Elections Reserve	1,500	£400 top-up
Play Area Reserve	TBC	
Parish Notes Reserve	930	£500 top-up
Trees, Footpaths & Environment FAAG)	TBC	£3,000 top-up
Village Hall Reserve	4,938	£2,000 top-up
Traffic Calming	TBC	£3,500 top-up
Neighbourhood Plan	4,217	
Ex-NSI Acct Funds	11,858	
Ear-Marked Reserves Total:	30,254	

f) **To ratify:** Transfers to/from Reserves to cover invoices/interest received:

- £148.47. E-MR Interest to Gen Resv.

ARPC - CLERK'S REPORT & CORRESPONDENCE RECEIVED **(for July 8th 2026 Meeting)**

Item	Decision Required	Action to be Taken
1. Oxfordshire and W.Berkshire councils collaborating ahead of local government announcement	NO	Forwarded to Cllrs 12/Jun. FYI until decision made.
2. Notification of OALC AGM, 25 th June at 1.30pm in Benson V/Hall. Alternatively, MS Teams link provided	NO	Forwarded to Cllrs 12/Jun.
3. Email from Chinnor Clerk re: 1st Traffic Advisory Committee meeting 13/Jul & invited attendees.	NO	Forwarded to Cllrs 12/Jun.
4. Thank You card from TV Air Ambulance following our £500 grant for 2026.	NO	
5. Shield Maintenance – Notice of extra charges for removal of “gas cannisters” NO ² ? Clarification sought	NO	Forwarded to Cllrs 15/Jun. *
6. Email from Greenbarnes – layout of new KB noticeboard for approval prior to manufacture.	NO	Forwarded to Cllrs 15/Jun.
7. BBOWT Community Network newsletter sign-up. Invite to join their collective Volunteer Community	NO	Forwarded to Cllrs 17/Jun.
8. A new Management Plan for the Chilterns National Landscape – now live, covering 2025-2030	NO	Forwarded to Cllrs 17/Jun. 104 pages of information.
9. SODC Media release: Park Yoga proves a hit with record numbers rolling out their mats.	NO	Forwarded to Cllrs 17/Jun.
10. Shield Maintenance – re: * above, Confirmation none found in our area ... yet.	NO	Forwarded to Cllrs 19/Jun.
11. OCC – The latest news for your communities (inc. 2026 Grass-Cutting Schedule – 6/July here).	NO	Forwarded to Cllrs 19/Jun.
12. Joint statement from South Oxfordshire and Vale of White Horse District Councils on local devolution.	NO	Forwarded to Cllrs 19/Jun.
13. SODC media release: Councils are encouraged by the results of their tenants’ satisfaction survey	NO	Forwarded to Cllrs 19/Jun.
14. SODC - Media Release: Bin days staying the same, but collection times may change across S.Oxon.	NO	Forwarded to Cllrs 23/Jun.
15. TTRO for advance notification of closure of B4445 between Chinnor & Towersey turn .. IN SEPTEMBER!	NO	Forwarded to Cllrs 23/Jun. Diary to post 7-Sept..
16. SODC Media release: Didcot comes together to celebrate culture and community on Sat 11/Jul	NO	Forwarded to Cllrs 24/Jun.
17. OCC Support and information for your communities. Water safety for hot weather days	NO	Forwarded to Cllrs 24/Jun.
18. OCC - Updated Red and Amber Weather Warnings Extreme Heat 24/25 June (Red), 26/27 June (Amber)	NO	Forwarded to Cllrs 24/Jun.
19. Notification that K/Hill has been accepted by OCC as a potential “quiet lane”. Further details to come	NOT YET	Forwarded to Cllrs 24/Jun.
20. SODC Cabinet to consider support package for South Oxfordshire pubs.	NO	Forwarded to Cllrs 24/Jun.
21. Traffic Advisory Committee – Agenda for meeting 1 (13JUL26)	NO	Forwarded to Cllrs 24/Jun.

22.	<i>June Edition of South News. Land Charges System Registration. PW: ARPC9612lcc#</i>	NO	<i>Forwarded to Cllrs 25/Jun.</i>
23.	<i>Media release: Family favourites and festive fun in Cornerstone's biggest autumn/winter season yet.</i>	NO	<i>Forwarded to Cllrs 26/Jun.</i>
24.	<i>Chilterns National Landscape – June Update</i>	NO	<i>Forwarded to Cllrs 26/Jun.</i>
25.	<i>Police and Crime Commissioner Report for June</i>	NO	<i>Forwarded to Cllrs 29/Jun.</i>
26.	<i>4-page letter of support for Quiet Lane proposal on Kingston Hill with 12 salient bullet points</i>	YES	<i>Forwarded to Cllrs 29/Jun. July agenda, item 9.</i>
27.	<i>OALC June Update</i>	NO	<i>Forwarded to Cllrs 30/Jun.</i>
28.	<i>OCC - Review of speed limits on rural A and B class road network - Stakeholder consultation - SODC</i>	YES?	<i>Forwarded to Cllrs 30/Jun.</i>
29.	<i>2-page letter of support for Quiet Lane proposal on Kingston Hill</i>	YES	<i>Forwarded to Cllrs 1/Jul. July agenda, item 9.</i>
30.	<i>Chilterns National Landscape - A Nature Recovery Plan for the Chilterns</i>	NO	<i>Forwarded to Cllrs 1/Jul.</i>

Received after Agenda Publication

1.	<i>Further letters and emails against and in support of the Quiet Lanes proposal</i>	YES	<i>July agenda item 9</i>
2.	<i>Equals Money Card – various emails conforming balance to clear and close the account</i>	YES	<i>Part of Finance Report – agenda item 10</i>
3.	<i>D/Cllr Gordon-Creed, invitation to Chinnor showing of the Peoples Emergency Briefing on Sat 25/Jul</i>	NO	<i>Forwarded to Cllrs 2/Jul.</i>
4.	<i>C/Cllrs Report for June</i>	NO	<i>Forwarded to Cllrs 4/Jul.</i>
5.	<i>OCC – The latest for your communities</i>	NO	<i>Forwarded to Cllrs 4/Jul.</i>
6.	<i>Glorious Gravel - Notification of Annual Cycling Event through the Chilterns - 25/Jul.</i>	NO	<i>Forwarded to Cllrs 4/Jul.</i>