

ASTON ROWANT PARISH COUNCIL - AGENDA

The next meeting of the above Parish Council will be held on **Wednesday 9th September 2026 at 7:30pm**

IN ASTON ROWANT CHURCH

NOTE: Change of Venue for the summer months

Summoned to be present: Cllrs. S.Bain, A.Bernstein, D.Chaplin, M.Day, T.Hill, H.Hopwood and R.Payling.

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES TO APPROVE:** minutes of the Parish Council meeting held on 8th July.
- 4. MATTERS ARISING**
- 5. OPEN FORUM:** *If possible, please advise the Clerk by email if you wish to address the Council*

*A period of up to 5 minutes per topic will be allowed for members of the public who are electors or residents in the Parish to address the Council in respect of **items on this agenda** as the council is legally only allowed to make decisions for topics on this agenda. Any other issues raised can be carried forward for response at a later date. After the public forum, please respect the fact that this is a meeting to conduct council business and interruptions during the rest of the meeting are not permitted, unless invited to contribute by the Chairman.*

6. COUNCILLOR REPORTS

- District Councillors Report – July Report received and circulated to Cllrs on 20/Jul. August report received and circulated to Cllrs on 31/Aug .
- County Councillors Report – August Report received and circulated to Cllrs on 18/Aug.
- Parish Councillor Reports on any matters relating to specific projects/responsibilities.

7. PLANNING – See planning report at the end of this agenda, plus:

- progress re: unauthorised fence on KB Green no response from the agent for KB Estate.

8. CONTINUITY PLANNING: in preparation for next PC elections in 2027.

9. SALT BINS: relocation of spare bin, currently held by Cllr. Hill.

10. DEFIBRILLATORS:

- Installation of new unit at Cherry Tree Bed & Breakfast premises.
- To approve purchase/replacement battery at AR Church unit, per quotes from Turtle Medical and The Defib Store.

11. FOOTPATH AND AMENITIES GROUP (FAAG):

- Churchyard Map replacement – progress/update.
- Next Parish Walk – 4/Oct.
- Duke of Edinburgh's Award pupils at local school to potentially assist with work at Fiveways.
- Moors Path – progress/update.
- Next phase of the KB Lanes project.
- The 'right to light' for the cottages Old Shoulder Cottages.
- OCC Public Notice & Notice of Order Confirmation - Aston Rowant FP1, realignment.

12. TRAFFIC CALMING:

- To discuss and agree PC stance on lowering speed limits on rural roads, per email from OCC in July (Respond by 18/Sept).
- Quiet Lanes – to discuss email from Sydenham PC re: potentially co-ordinating approaches.
- Community Speedwatch Scheme – update from Co-Ordinator, now at least 7 names put forward.
- Protection for battery on new High St. SID – fitting the lock and hasp provided but not yet installed.

13. FINANCE – See attached Finance Report, plus:

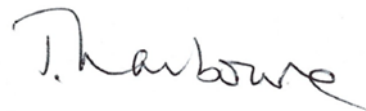
- To note: Budget 2026/2027 – v4 JUL & v5AUG.
- To Note: NALC 2026-27 National Salary Award, and increase in Clerk's hourly rate from £15.82 to £16.34 under SCP 16, back-dated to April 2026 and amend monthly Standing Order amount.
- To sign and return new Contract with DM Payroll effective 2027/8, including price increase to £146pa (Equates to £12.16 + VAT pm).
- To note – conclusion of 2025/6 Audit, and any comments therein.
- To update on Unity Credit Card application.

14. CORRESPONDENCE RECEIVED.

15. AGENDA ITEMS FOR Annual Parish Council meeting in October - Deadline: 7/Oct/26.

NEXT PARISH COUNCIL MEETING – Wednesday 14th October 2026

IN KINGSTON BLOUNT VILLAGE HALL



T Lambourne, Clerk to Aston Rowant Parish Council

PLANNING REPORT FOR SEPTEMBER 2026 MEETING

- a) **Applications as follows to be discussed:** below referenced both expected but not received when agenda published.

P26/S3010/TDC	Technical Details Consent for the erection of one self-build dwelling with detached garage incorporating ancillary accommodation above, stable block, new vehicular access, landscaping, and associated works, following Permission in Principle P25/S1830/PIP on Land at junction of Aston Rowant Road and Chinnor Road Aston Rowant OX49 5SN.
Respond by 9/Sept	
1 week extension request <u>refused</u>	
P26/S3754/HH	Installation of an Air Source Heat Pump to be installed at Upton House, Chinnor Road, Aston Rowant. Planning permission is being sought as there are existing AirCon units at the property.
P26/S3792/PIP	Construction of a minimum of one dwelling and a maximum of one dwelling. Land at The Paddock Church Lane Aston Rowant.

- b) **Decisions of S.O.D.C. as follows to be noted:**

P25-S1671-O	Demolition of existing equestrian buildings and erection of six detached two-storey dwellings with access, parking and amenity space on Land at Woodway Farm, AR. Outline Planning Permission agreed at SODC Planning Committee on 15/July. Decision shows on SODC Planning Portal, dated 24/July, but no formal notification yet received by Aston Rowant PC.
-------------	--

- c) **To consider any planning applications or decisions received since the agenda was issued:** None.
- d) **Withdrawn Applications:** None.
- e) **Applications Referred to SODC Planning Committee:** None.
- f) **Planning Inspectorate Appeals:** None.
- g) **Information only:** Applications in Neighbouring parishes (which may affect Aston Rowant):

FINANCE REPORT AS AT 31/JUL and 31/AUG 2026

a) **The following payments through bank @ 30/June (Costs include VAT):**

CLERK JUNE SALARY & HMRC/P.A.Y.E	
HP INSTANT INK (Reimburse Clerk)	13.49
SHIELD MAINTENANCE	118.56
AMAZON UK (5 reams of A4 paper - reimburse Clerk)	17.99
ADOBE PROFESSIONAL (Reimburse Clerk, as above)	29.96
EQUALS MONEY CARD (Clear balance to close)	493.24
MK WATTS	432.00
SCRIBE (Starboard Systems)	42.00

The following payments through bank @ 31/July (Costs include VAT):

CLERK JULY SALARY & HMRC/P.A.Y.E	
BUCKS ELECTRICAL SOLUTIONS (Cherry Tree Defibrillator Installation)	200.00
HARVEY PILLEY	60.00
SHIELD MAINTENANCE	118.56
HP INSTANT INK (Reimburse Clerk)	13.49
GREENBARNES LTD	967.85
ASTON, CROWELL, KINGSTON PARISH NOTES (Aug//Sept edition)	60.00
PLAY SAFETY LTD	147.60
SCRIBE (Starboard Systems)	42.00
ADOBE PROFESSIONAL (Reimburse Clerk, as above)	29.96
MK WATTS	216.00
THE PRINT SHOP	154.80
MOORE (Audit Fee)	252.00

b) **Receipts as follows to be noted:** None.

c) **The following payments to be Approved and Paid**

PAID in August:

CLERK JULY SALARY & HMRC/P.A.Y.E	
BUCKS ELECTRICAL SOLUTIONS (Cherry Tree Defibrillator Installation)	200.00
HARVEY PILLEY	60.00
SHIELD MAINTENANCE	118.56
HP INSTANT INK (Reimburse Clerk)	13.49
GREENBARNES LTD	967.85
ASTON, CROWELL, KINGSTON PARISH NOTES (Aug//Sept edition)	60.00
PLAY SAFETY LTD	147.60
SCRIBE (Starboard Systems)	42.00
ADOBE PROFESSIONAL (Reimburse Clerk, as above)	29.96
MK WATTS	216.00
THE PRINT SHOP	154.80
MOORE (Audit Fee)	252.00

For Payment in September:

CLERK AUGUST SALARY & HMRC/P.A.Y.E	
HP INSTANT INK (Reimburse Clerk)	13.49
SHIELD MAINTENANCE	118.56
DAN CUADRADO	48.00
DAN CUADRADO	48.00
DAN CUADRADO	738.00
HARVEY PILLEY	60.00
SCRIBE (Starboard Systems)	42.00

d) **To approve:** payment of any invoices received after agenda publication.

e) The financial situation as at 31/Jul:

Unity Current Account	23,765.96
Unity Instant Access Savings (G/Reserve)	15,969.56
Unity Instant Access Savings (E-M Reserves)	30,105.84
	69,841.36

f) The financial situation as at 31/Aug:

Unity Current Account	21,343.94
Unity Instant Access Savings (G/Reserve)	15,969.56
Unity Instant Access Savings (E-M Reserves)	30,105.84
	67,433.34

g) Reserves as at 31/August:

General Reserve	£15,969.56
------------------------	-------------------

Ear-Marked Reserves:

Int to G/Resv (after 25/6 y/e)	-176	
Elections Reserve	1,500	£400 2026 top-up
Play Area Reserve	-2654	* To be topped up
Parish Notes Reserve	750	£500 2026 top-up
Trees, Footpaths & Environment (FAAG)	6173	£3,000 2026 top-up
Village Hall Reserve	4,938	£2,000 2026 top-up
Traffic Calming	3,500	£3,500 2026top-up
Neighbourhood Plan	4,217	Dormant
Ex-NSI Acct Funds	11,858	(Play Area back-up)
KB Street Fayre Surplus Funds		* To be incl next mth
Ear-Marked Reserves Total:	30,106	

h) To ratify: Transfers to/from Reserves to cover invoices/interest received:

- £2,791.89 - * KB Street Fayre money from Nov'25 – Current – E-M Resv.
- £10,157.00 – * SODC grant for Play Area, Tranche 2, received May'26
- £60.00 - E-MR (Parish Notes) to cover July invoice for Aug/Sep edition).